

## 2023 CAMPBELL COUNTY PROPERTY VALUATION COMMERCIAL PROPERTY REVIEW REQUEST FORM

All Appeals must be submitted no later than **12:00 PM EST on Monday, MAY 15, 2023** to be considered for the 2023 tax year. If you have not been contacted by the office and received a signed conference form prior to the deadline, it is your responsibility to confirm your request form and documentation have been received. Failure to contact the office forfeits your right to contest the assessment for 2023.

DATE OF REQUEST: \_\_\_\_\_ PIDN: 999-99- \_\_\_\_ - \_\_\_\_ . \_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

E-mail: \_\_\_\_\_ Preferred method of contact: Phone / E-mail

Please select which applies to you:\*

- I am/was the property owner as of January 1, 2023  
 I am an authorized representative (Letter of Authorization must accompany form)

PVA'S VALUE: \$ \_\_\_\_\_ OWNER OPINION OF VALUE: \$ \_\_\_\_\_  
(This is the value at which you believe you could sell the property for.) \*REQUIRED FIELD\*

PROPERTY USE <small>(Retail, Offc, Apts, Mixed, Land, etc.)</small>	Sqft/Use	Rent Type <small>(NNN,FS,Gross,MOD,Utills,etc)</small>	Avg. Rent	Bed/Bath <small>(If Applicable)</small>	Occupied
_____	_____	_____	\$ _____	___/___	Yes / No
_____	_____	_____	\$ _____	___/___	Yes / No
_____	_____	_____	\$ _____	___/___	Yes / No

Total Number of Units: \_\_\_\_\_ Total Building Area: \_\_\_\_\_ Total Yearly Rent: \_\_\_\_\_

Why do you feel the property's value should be adjusted? Are there any internal or exterior conditions that are would affect the value? Please explain below.

\_\_\_\_\_  
 \_\_\_\_\_

You **MUST** include **SUPPORTING DOCUMENTATION** labeled with the PIDN or Property Location for the review to be granted. Types of documentation would include, but not be limited to, Current Appraisals within the last 18 months, Rent Roll, Income and Expense Statement for Income Approach, Sales of Comparable Properties, Comparative Market Analysis (CMA), Pending Contracts, Photos, Contractor Bids, and any other information you feel should be considered. If emailed, documents must be attached. No email links to documents will be accepted.

I hereby affirm that the information included herein or attached hereto is true and correct.

Signature of Property Owner or Designated Representative

REV 12/19/2022